Collinsville State High School

Attendance Passport

Student name: ________________________________________________

Year level: ________________________________________________

Teacher name: ______________________________________________
### ATTENDANCE

#### Example

<table>
<thead>
<tr>
<th>Total Number of Days Absent</th>
<th>Total Number of Days Present</th>
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<th>Attendance Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>14</td>
<td>18</td>
<td>78%</td>
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**Reasons for absence:**  
- Monday 1st February – slept in, stayed up late playing computer games.  
- Monday 8th February – slept in, stayed up late playing computer games.  
- Monday 15th February – slept in, went away for the weekend.  
- Thursday 18th February – sick, no medical Certificate provided.  
- Monday 1st February – don’t know.  
- Monday 8th February – can’t remember.  
- Monday 15th February – sick, I think.  
- Thursday 18th February – don’t know.  

**Strategies for improvement:**  
- Get ready for school the night before including: organising uniform, packing school bag and making lunch.  
- Stop playing computer games at 8.00pm.  
- Go to bed at 9.00pm.  
- Set an alarm clock for 7.00am.  
- Allow only one snooze cycle each morning.  
- Come to school.  
- Try harder.  
- Do better.

#### Week One to Three, Term One

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<tr>
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**Reasons for absence:**  

**Strategies for improvement:**  

Student signature: __________________  Teacher signature: __________________  Parent signature: __________________

#### Week Four to Six, Term One

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#### Week Seven to Nine, Term One

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<td>Thursday 18th February – sick, no medical Certificate provided.</td>
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<td>✓ Set an alarm clock for 7.00am.</td>
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